



THE UNIVERSITY OF BRITISH COLUMBIA  
Occupational Science and Occupational Therapy

# PRIVATE PRACTICE FIELDWORK PACKAGE

February 2024



## **Private Practice Placement**

This document outlines suggested approaches to use alongside the Competency Based Fieldwork Evaluation-OT Tool ([Appendix A](#)), as well as with the suggested objectives provided by the student's Occupational Therapy program ([Appendix B](#)).

You will receive details of the student match 8-12 weeks ahead of the placement and an introduction letter from the student 6 weeks prior to the placement. Please see [Appendix C](#) for a possible questionnaire that you could send to your prospective student to "get to know them better" before the start of placement. [Appendix D](#) is our Private Practice Info-graphic.

### **Background and Rationale**

The demand for placements in British Columbia is increasing due to the increased number of student seats at UBC. In 2022, the intake will be at 80 students, therefore from 2023 onward there will be a total of 160 Occupational Therapy students and a need for 400 placements per calendar year. That is up from 280 per year or an increase of 70%.

Currently in British Columbia the percentage of Occupational Therapists working in Private Practice is 36.4% (COTBC, 2020). The percentage of placements in private practice provided to UBC on a yearly basis is 10%.

All students on all placements are expected to:



- Develop learning objectives in conjunction with the site/preceptor
- Initiate conversations with preceptor(s) to answer any and all questions or concerns in a timely manner preferably before not after a potential issue arises;



- Demonstrate self-directed learning;
- Take initiative to discuss/plan their days and upcoming opportunities with primary preceptor;
- Participate as appropriate in all aspects of the OT practice process (intake, assessment, goal setting, development of OPI's, intervention planning, reporting, re- assessment, discharge);



- Demonstrate self-reflexivity this can be in writing or through dialogue discussion with preceptor;



- Voluntarily self-assess their performance as an active feedback technique;
- Notify preceptor if they are running late or need to be absent;
- Follow all the agencies/sites and COTBC policies/procedures/standards;
- Present professionally and with positive regard and cultural sensitivity for all stakeholders.



**Suggested Template for Planning the 6- or 7-week experience**

Since many private practice companies are community based, and the student may be paired with numerous therapists, having clarity around some of the logistics may be appreciated.

Week (Dates)	Mon	Tues	Wed	Thurs	Fri
Start time					
Location					
Duties Clinical & Non- Clinical					

Here are some possible duties beyond client care that can be considered:

Duties	Questions
Review routine/schedule	
Invoicing	
Documentation that needs to be reviewed	
Student project	
Contact Vendors, community resources etc.	
Communicate with Payers/case managers	
Feedback with Preceptor	
Midterm Evaluation (CBFE)	
Final Evaluation	

For clinical care, please refer to the objectives in Appendix B and incorporate them or generate new objectives relevant to your practice.



### **UBC MOT Curriculum: Supporting Success in Private Practice Placements**

#### **Private Practice OSOT Curriculum:**

- Describe occupational therapy service provision & third party funder options in the BC private sector
- Identify trait, skills and behaviours for successful private practice.
- Discuss ethical considerations in private practice
- Discuss documentation considerations
- Apply learning to case studies
- Develop a Business Case
- Explore Innovations and Entrepreneurship
- Full modules in Voc. Rehab, Ergonomics and Life care planning

#### **Worksafe BC policy**

In preparation for our UBC MOT future placement opportunities there have been some questions around supervision of such placements and working with WorkSafe BC clients. We have been in consultation with Daniela Fisher, Program Manager, Health Care Services at WSBC who has advised that WorkSafe BC is in agreement with having UBC MOT students involved in placements with WorkSafeBC Contracted providers.

The stipulations are as follows:

1. The Contracted OT must be present at all times (i.e. the student is not to work alone with the Worker, which would include all telehealth, phone and in-person services)
2. The Contracted OT would assume full responsibility for all of the services provided to a WorkSafeBC Injured Worker (including oversight and sign-off of any written reports).
3. The Contracted OT must have a consent process and form in place to ensure the Injured Worker is aware of and agrees to the involvement of a student. (This document is ultimately for the private practice company's records)

#### **ICBC Resources:**

<b>Webinar Recordings</b>	You can view the recordings for all our April sessions <a href="#">here</a> .
<b>How to Initiate Care with ICBC</b>	Based on our webinar slides, we've compiled a reference document on how to initiate care with ICBC. <a href="#">You can view it here</a> .



<b>Clinical Advisory Group Factsheet</b>	For those interested in learning more about the Clinical Advisory Group, we've prepared a factsheet <a href="#">you can view here</a> .
<b>Health Services Partners Page</b>	<a href="#">Please check our website regularly</a> for updates to Enhanced Care. We will be posting newsletters, FAQs, learning materials, and other helpful resources that you will be able to access.

### Preceptor Training & Resources



We have a dedicated training section of our website to help prepare fieldwork educators for mentoring a student. The website has fantastic resources that have been designed with the preceptors busy schedule in mind. The resources are self-directed, however we encourage preceptors to contact us with any queries or questions that you may have. Please see below for a list of resources and training modules that are available online:

- Fieldwork Educator's Manual
- Occupational Therapy Fieldwork Education: Transitioning from Practitioner to Teacher e-learning curriculum
- Fieldwork Q&A Zoom drop in schedule
- Podcasts providing helpful guidance about how to deal with a number of topics

[osot.ubc.ca/fieldwork/clinicians](https://osot.ubc.ca/fieldwork/clinicians)

### Fieldwork Contacts

If you have any questions please do not hesitate to contact one of the fieldwork team.

#### Fieldwork Education Queries

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#### Administrative Queries

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